



## Blue Ribbon Culinary Center, LLC

### Summer Camp Policies & Procedures

#### **Admission Requirements and Enrollment Procedures**

Parents of children must fill out the following information before the first day begins:

- a. Registration Form and Permission Slip (side 1)
- b. Graduation Tickets and Payment Information (side 2)

#### **Fees**

To reserve a spot in camp a 50% non-refundable deposit must be paid. The balance of all fees for camp is to be paid in full by the first day of camp. If parents wish to attend the Graduation Meal they need to pay the required cost no later than the second day of camp. There are no refunds. In the event of illness, etc., a student may switch to another week if there is space or another person can be substituted. If a substitution is made, the new student's parent must complete the enrollment package. Please let the school director know about the situation as soon as possible.

**Blue Ribbon Cooking will supply lunch and snacks for students throughout the week.**

#### **Information for Parents**

During the week of cooking camp children from the ages of 4 years old will learn culinary preparation and service of dishes for the family. By your act of enrollment of your child in this cooking course, it will be assumed that you are aware students will use knives, gas and electric ranges, barbecue units, small appliances and transportation by walking. By enrolling them in this course you authorize them to participate under these conditions. There will be a minimum of two adults supervising the class. Due to the range of ages and maturity, parents need to review their child's ability to safely prepare these dishes in their own home and you shall give supervision as needed to them as they follow the instructions and lessons taught in class. Blue Ribbon needs to be notified one week in advance if a student has dietary concerns or severe food allergies that will affect participation in class. Blue Ribbon Cooking School cannot be responsible if students/guests eat foods they are allergic to. Efforts will be made to ensure those students do not come into contact with the foods they are allergic to. Wine and Brandy may be used in cooking class, but all alcohols will be cooked out.

#### **Sanitation**

Before handling foods everyone will wash with an anti-bacterial soap and dry their hands with paper towels.

#### **Discrimination Clause**

We do not discriminate in our hiring or clients served. We do not discriminate based on race, color, national origin, disability, marital or veteran status of child, family members and employees. We do not discriminate in the use of a trained guide dog by any child, family member or employee.

#### **Free Access**

Parents have the right to access any areas used by their children in the premises at 2501 Fairview Ave E., Seattle, WA 98102. Children in classes where students are designed to be over 12 years old are not supervised during lunch breaks and before and after school. Children under the age of 12 years old may supply a note from parents allowing them to have an unsupervised lunch break.

#### **Child Abuse Reporting**

By law I am required to report suspected child abuse and/or neglect.

### **Behavior Management and Discipline**

We plan to manage the students' behavior by keeping a full schedule. We reserve the right to refuse, suspend or expel. Acceptable behavior will be outlined clearly on the first day of class. In the event that discipline is required, the student will be removed from others, their parent and/or contact person will be called and will be required to come and pick them up. The fun and safety of others will not be jeopardized by bad behavior. No refund will be given. There will be no corporal punishment.

### **Illness**

If a child becomes ill or if illness is detected, we will call parents to have child picked up. Keep your child home if your child is vomiting, has a rash, has diarrhea, eye infection, sore throat, fever or not feeling good.

### **Disaster Statement**

In the event of a disaster, children are encouraged to have an out-of-state phone number of a friend or relative to contact during this emergency. In the event of an emergency call the school's out of state contact: Patricia Johns (505) 648-2727. We have a storage supply of water, foods, batteries, blankets, flashlights.

### **Medical Emergencies**

Emergencies of life-threatening nature will be handled by calling 911 and notifying parents. Standard CPR practices will be used as needed. Minor emergencies will be attended to by the students themselves under adult supervision. The student will be urged to call their family. All medical emergencies will be recorded in the students file, including illnesses and medications taken.

Parents are urged to talk with the teachers about concerns they may have before camp from 8:00 – 9:00 am or 3:30 - 4:30 pm after camp ends.

# Blue Ribbon Culinary Center, LLC

## Summer Camp Registration Form 2008

### Student Information

Student 1: \_\_\_\_\_ Age: \_\_\_\_\_ Camp Dates: \_\_\_\_\_

**Please Circle One:** Classic Favorites Ethnic Adventures Advanced Culinary Star Mom & Me Pre-Camp

Student 2: \_\_\_\_\_ Age: \_\_\_\_\_ Camp Dates: \_\_\_\_\_

**Please Circle One:** Classic Favorites Ethnic Adventures Advanced Culinary Star Mom & Me Pre-Camp

### Parent Information

Name(s): \_\_\_\_\_

Address: \_\_\_\_\_

Home Phone Number: \_\_\_\_\_

Work/Cell Phone Number: \_\_\_\_\_

Email: \_\_\_\_\_

### Emergency Contact (other than parent)

Name: \_\_\_\_\_

Relationship to Student: \_\_\_\_\_

Phone Number: \_\_\_\_\_

### Medical Information

Allergies: \_\_\_\_\_

Medications: \_\_\_\_\_

Does the student need to be given any of their medications during camp hours?

Yes  No If so, directions: \_\_\_\_\_

Other health or behavioral concerns:

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### **Blue Ribbon Culinary Center, LLC and its teachers has my/our permission to:**

1. Take my child on walks \_\_\_\_ Yes \_\_\_\_ No
2. Take photographs of my child \_\_\_\_ Yes \_\_\_\_ No
3. Use photographs of my child for marketing, advertising or press \_\_\_\_ Yes \_\_\_\_ No
3. Allow my child to use knives \_\_\_\_ Yes \_\_\_\_ No
4. Allow my child to use stoves and ovens \_\_\_\_ Yes \_\_\_\_ No

I, the parent of \_\_\_\_\_, understand and agree to the policies of the Blue Ribbon Cooking Camp.

Parent's Signature \_\_\_\_\_

Date \_\_\_\_\_

**Dinner Tickets**

Tickets must be purchased by the second morning of camp for Graduation Meal. Please attach payment for tickets.

**Ethnic Adventures:** The dinner begins at 6:30pm Thursday.

Adult Tickets: \_\_\_\_\_ @ \$30.00  
 Child Tickets: \_\_\_\_\_ @ \$18.00 (ages 12 and under)

**Homemade Classics:** The dinner begins at 6:30pm Thursday.

Adult Tickets: \_\_\_\_\_ @ \$30.00  
 Child Tickets: \_\_\_\_\_ @ \$18.00 (ages 12 and under)

**Pre- Camp:** The lunch begins at 12:30pm Friday.

Adult Tickets: \_\_\_\_\_ @ \$15.00

**Advanced Culinary Workshop:** The dinner begins at 6:30pm Friday.

Tickets: \_\_\_\_\_ @ \$75.00

**Advanced Culinary Camp:** The dinner begins at 6:30pm.

Tickets: \_\_\_\_\_ @ \$75.00 (limit 4 tickets per student)

Names of Guests:

1 \_\_\_\_\_ 2 \_\_\_\_\_ 3 \_\_\_\_\_  
 4 \_\_\_\_\_

**Credit Card Charges**

If parents wish to have the any portion of their child’s camp fees charge to a credit card, please fill out the portion below:

Type of Credit Card: † Visa † Master Card † American Express	
Name on Card:	Billing Address:
Card Number:	
Expiration Date:	
Charge: † Camp Fee † Supply Fee † 50% non-refundable deposit	† Dinner Tickets: ____ @ \$____ (adults) ____ @ \$____ (child 12 & under)
Signature of Card Holder:	